

CENTRAL FLORIDA COMMUNITY ACTION AGENCY (CFCAA), INC.

MEETING OF THE BOARD OF DIRECTORS

**5701 NW 34th Blvd
Gainesville, FL 32653**

June 22, 2017

Members Present: Alena Lawson (Chair), Caronne Rush (Vice Chair), Marlon Gayle (Secretary), Eddie Jean Williams (Treasurer), Carl "Dick" Tummond, Earnestine Butler

Staff Present: Charles J. Harris, Jr. (Chief Executive Officer), Amy Tyson (Chief Financial Officer), Tiffany McKenzie (Director of Community Development), Ebony James (Recorder)

Absent: Scot Quintel (*excused*), Cheryl Martin (*excused*)

Members Of The Public: Monique Harrison, Davida Randolph, Lashondra Lightsey

I. Call to Order

Ms. Lawson called the meeting to order at 1:30 p.m. A quorum was present.

II. Invocation

Invocation was given by Caronne Rush

III. Pledge of Allegiance to the Flag of the United States of America

IV. Notice and Welcome

A. Welcome

B. Statement of Notice

C. The Promise of Community Action

D. Members of the Public Shall Be Given an Opportunity to Speak for a Maximum of Three (3) Minutes during the Meeting on any Agenda Item Requiring Board Action.

N/A

V. CONSENT AGENDA (see Board Packet):

Motion was made by Mr. Gayle to formally approve the Consent Agenda and the motion was seconded by Ms. Williams. Motion unanimously approved. Motion carried.

VI. ACTION ITEMS

A. March - April 2017 Financial Statements – Amy Tyson, CFO

General discussion of the financial statements for both March and April was presented by Ms. Tyson.

Motion to formally approve the March 2017 financial statement was made by Mr. Tummond and seconded by Ms. Rush. Motion unanimously approved. Motion carried.

Motion to formally approve the April 2017 financial statement was made by Mr. Gayle and seconded by Ms. Butler. Motion unanimously approved. Motion carried.

B. Presentation and approval of 2017 Needs Assessment – Monique Harrison, Consultant

Ms. Harrison explained in detail the results of the needs assessment survey that included quantitative and qualitative data. Ms. Harrison’s presentation included an analysis of the results that she shared with the Board.

Motion to formally approve the 2017 Needs Assessment was made by Mr. Gayle and seconded by Ms. Williams. Motion unanimously approved. Motion carried.

VII. DISCUSSION ITEMS

N/A

VII. REVIEW (No action needed)

A. Program Reports:

- a) CSBG
- b) LIHEAP
- c) WAP

B. CEO Report – Charles Harris

C. Board Chair Report – Alena Lawson

VIII. Next Meeting:

**August 24, 2017
Santa Fe College Blount Center – Conference Room
401 NW 6th Street
Gainesville, FL 32601**

IX. Adjournment

Motion to adjourn meeting was made by Mr. Gayle and seconded by Mr. Tummond. Motion unanimously approved. Motion carried. Meeting was adjourned at 2:25 p.m.

These minutes were approved at the August 24, 2017, regular scheduled board meeting.



Secretary

August 24, 2017
Date