

CENTRAL FLORIDA COMMUNITY ACTION AGENCY (CFCAA), INC.

MEETING OF THE BOARD OF DIRECTORS

**411 N. Main Street
Gainesville, FL 32601**

August 24, 2017

Members Present: Alena Lawson (Chair), Marlon Gayle (Secretary), Eddie Jean Williams (Treasurer), Scot Quintel, Carl “Dick” Tummond, Cheryl Martin, and Rev. Earnestine Butler.

Staff Present: Charles Harris (Chief Executive Officer), Carressa Hutchinson (Director of Family Services), Amy Tyson (Chief Financial Officer) Steve Kay (Director of Housing Initiatives) Dotty Rowe (Recorder).

Absent: Board member LaShandra Lightsey (excused)

Members of the Public: Mr. John Edwards, Ms. Katrice Graham

I. Called to Order:

Mrs. Lawson called the meeting to order at 9: 17 a.m. A quorum was present.

II. Invocation

Invocation was given by Rev. Earnestine Butler.

III. Pledge of Allegiance to the Flag of the United States of America.

IV. Notice and Welcome.

A. Welcome

B. Statement of Notice

C. The Promise of Community Action

D. Members of the Public Shall be Given an Opportunity to Speak for a Maximum of Three (3) Minutes during the Meeting on any Agenda Item Requiring Board Action.

Mr. John Edwards stated he was pleased to be in attendance and was looking forward to the Board and ROMA training following the Board meeting.

Staff member Ms. Carressa Hutchinson discussed recent accolades received by staff.

V. CONSENT AGENDA (see Board Packet):

Motion was made by Mr. Gayle to formally approve the Consent Agenda and seconded by Mr. Quintel. Motion unanimously approved. Motion carried.

VI. ACTION ITEMS

- A. Nominating and Personnel committee recommendation to approve Ms. Katrice Graham McIntosh of the University of Florida as the Alachua County Private Sector representative to the Central Florida Community Action Agency Board of Directors.**

Motion was made by Mr. Quintel to formally approve Ms. Katrice Graham McIntosh nomination to the Board of Directors and was seconded by Rev. Butler. Motion unanimously approved. Motion carried.

- B. Board approval of the 2017-18 Weatherization Assistance Program agreement.**

Ms. Tyson provided the board information about the weatherization agreement.

Motion was made by Mr. Tummond to accept the Weatherization agreement and was seconded by Ms. Williams. Motion unanimously approved. Motion carried.

VII. DISCUSSION ITEMS

- A. Nominating and Personnel Committee request for Officer nominations for the 2017-18 year.**

Mr. Gayle stated that nominations for the 2017-18 election of Board Officers are due by September 14, 2017.

Mr. Gayle also stated that staff will be sending additional information about the nomination process and Officer positions descriptions to the Board.

VIII. REVIEW (No action needed)

A. Program Reports:

- a) CSBG
- b) LIHEAP
- c) WAP

B. CEO Report – Charles Harris

C. Board Chair Report – Alena Lawson

IX. Next Meeting: 2017-2018 Board Officer Elections
September 28, 2017
2 p.m.
411 N. Main Street, Suite 210
Gainesville, FL 32601

X. Adjournment

Motion to adjourn meeting was made by Mr. Gayle and seconded by Mr. Quintel. Motion unanimously approved. Motion Carried.
Meeting was adjourned at 10:45 a.m.

These minutes were approved at the September 28, 2017, regular scheduled board meeting.


Secretary

10/4/2017
Date