

CENTRAL FLORIDA COMMUNITY ACTION AGENCY (CFCAA), INC.

2606 N.W. 6th Street
Gainesville, FL 32609

Monthly Meeting of the Board of Directors

December 16, 2008

Members Present: Brad Nimmo (Chair), Tina Albritton, Charles J. Harris, Jr. (Treasurer - Via Telephone), Lena R. Smith (Vice Chair), Dick Tummond, Mylonia Viaggio (Secretary), and Freddie Warmack.

Members Absent: Mary Lou Wilkerson.

Guests: Roberto Ramirez and Diane Wilford.

Staff Present: Robert Wilford (Chief Executive Officer), Paula Allen (FSU Intern), Katrina Bowers, Jamie Carey, Mary Fredrickson, Leon Gele, Monique Harrison, Casey Harstrom, Mari Houston, Peggy Hunsucker, Pam Kruger, Steve Kruse, Madeline McCloud, Cindy Morgan, June Possee, Gennifer Riles, Edward Solon, Mark Taylor, and Sharon Thames.

I. Call to Order

The meeting was called to order at 3:02 p.m. A quorum was present. Mr. Nimmo welcomed all in attendance and thanked members of the board for their support and the staff for the wonderful work they do throughout our service area. He had all in attendance introduce themselves.

II. Invocation

Mr. Wilford delivered the invocation.

III. Public Comments

Mrs. Wilford addressed the board and staff to thank them for welcoming Mr. Wilford to the agency and making their move here such a happy occasion.

IV. Approval of Agenda

**Motion made by Mr. Warmack and seconded by Mr. Harris to approve the agenda.
Motion carried.**

V. Special Presentation

Mr. Wilford presented the board and staff with outstanding achievement award plaques for all their efforts and accomplishments in the last two years and to acknowledge the success of the agency in receiving six prestigious awards since March 2008.

VI. Approval of November 18, 2008, Board Minutes

Motion made by Ms. Smith and seconded by Ms. Viaggio to approve the November 18, 2008, board minutes. Motion carried.

VII. Board Committee Action Items and Reports

Because of board and staff Christmas luncheon immediately preceding the board meeting, the board committees did not meet this month.

VIII. Non-Board Committee Action Items

A. Corporate Resolution Re October and November Financial Statements

Mr. Kruse distributed the financial statements to the board and stated the package included both November and updated October statements. The November ratios are all healthy except the "Deferral Ratio" appears to have lessened because of a timing posting issue due to two state reimbursement checks not being received and deposited until the beginning of December.

Motion made by Ms. Smith and seconded by Mr. Tummond to approve a corporate resolution approving the monthly financial statements for October 2008 and November 2008. Motion carried.

B. Corporate Resolution Re Strategic Plan for 2008-2013

Mr. Wilford presented the strategic plan for the period October 1, 2000, through September 30, 2013, and described how comprehensive it has become. He said the strategic planning sessions involving board and staff members are especially valuable as these sessions allow the agency to improve the perpetual strategic plan to meet changing agency needs. He described the needs assessment which was performed in Alachua, Levy, and Marion Counties and explained the statistical results that were derived from this assessment. Mr. Wilford stated all of the comments that were made by the individuals who completed the needs assessment questionnaires were included in the executive summary section of the plan.

Motion made by Ms. Viaggio and seconded by Mr. Harris to approve a corporate resolution approving the agency strategic plan for the period October 1, 2008, through September 30, 2013. Motion carried.

C. Corporate Resolution Re "Floating" Holiday for 2009

Mr. Wilford explained that, at the previous month's meeting, the board approved a floating holiday to replace the employee personal day. He said since January 1 is on a Thursday this year, the management team is requesting the floating holiday for 2009 be January 2.

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Motion made by Ms. Smith and seconded by Mr. Warmack to approve a corporate resolution approving Friday, January 2, as the "floating" holiday for 2009. Motion carried.

IX. Director of Family Services Report

No report was made at this meeting.

X. Director of Weatherization Services Report

No report was made at this meeting.

XI. Chief Executive Officer Report

No report was made at this meeting.

XII. Other Business

There was no other business.

XIII. Next Meeting

Mr. Nimmo informed the board that the next meeting will be held at 3:00 p.m. on January 20, 2009, in the Gainesville office since he and Messrs. Harris and Wilford will be attending the second part of the DCA/FACA succession planning retreat in Orlando on January 27 and 28.

XIV. Comments from the Floor and Announcements

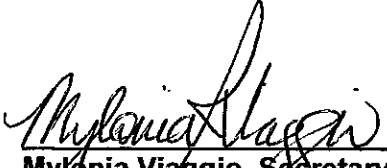
Brandy Leach had been scheduled to sing *Let There Be Peace* but was unable to attend the meeting due to sickness.

The meeting closed with the board, staff, and guests singing *Silent Night*.

XV. Adjournment

The meeting was adjourned at 4:30 p.m.

These minutes were approved at the January 29, 2009, regular board meeting.



Mylonia Viaggio, Secretary

January 29, 2009
Date